

**PRINCE GEORGE ASTRONOMICAL SOCIETY
ROYAL ASTRONOMICAL SOCIETY OF CANADA
PRINCE GEORGE CENTRE
7365 Tedford Road
Prince George, BC
V2N 6S2**

**PGC241 Business Meeting Minutes
January 21, 2026**

Date: January 21, 2026

Location: Teams meeting

Chairperson: Malhar Kendurkar

Recording Secretary: Robyn Kendurkar

Executives Present: Malhar, Robyn, Gil, Rebecca

Members Present: Glen

Meeting Called to Order at 7:30 pm.

1. Welcome and Introductions

2. Approval of Minutes of PGC240

Motion: To accept the business meeting minutes of November 12, 2025.

Moved: Gil Seconded: Rebecca Carried

3. Reports of Officers

a. President (Malhar)

- Opened up January 9. Held a tour for the Strive Youth Program on January 17. 8 visitors, 4 volunteers present. Need more volunteers to deliver presentations. Gaming Grant application update: submitted on November 22. IREN grant money has been deposited to the centre's general bank account. It is designated to be spent on building the Universal Observatory. MS Non-profit account activation – Rob sent an email to the executives with the list of documents requested for ensuring our MS Account remains free of charge.

Action: Malhar will provide the details about the PG centre website, the centre charity status, and other necessary documents.

b. Vice President (Gil)

- Our Night Sky episodes are being sent to CFIS 93.1 radio weekly. Looking for updates on offering the Nova course in person again and will include it in future promotions. Focusing on family astronomy in episodes.

c. Secretary (Robyn)

- Helped Malhar with organizing the Christmas potluck.

- Completed November and December Activity Summary report, emailed out to Executive, and printed off and posted in the centre office as required.

- Accessed RASC's Driven, reviewed membership details and emailed to the Executive as required. Downloaded the current membership list for November and December and emailed out to the Executive.

d. Treasurer (Rebecca)

- **National Bank** account balances as of 2025-12-31

General Account Balance \$7909.23

IREN Grant Restricted funds \$10,000.00

Gaming Account Balance \$83.01

Motion to accept the Treasurer's report as presented.

Moved: Gil Seconded: Robyn Carried

e. Director (Rob)

- Regrets

f. National Representative (Rob)

- Regrets

4. Reports of Committees, including any motions from the Committees

Observing and Small Telescopes Maintenance Report – Malhar

- The 4 inch and 6 inch Celestron telescopes are out on loan. Malhar is monitoring the loan status.

Webmaster Report – Malhar

- Keeping it up to date: Malhar continues to keep it up to date, and will work on the tour booking web page.

Media Relations Report – Gil and Malhar

- Our Night Sky episodes being recorded remotely and MP3 files e-mailed to CFIS 93.1 radio for Monday 10:30 am broadcast.

- Malhar did an interview with the CBC.

Grounds and Building Report – Malhar – The Observatory's parking lot was plowed twice

- Cleaned and removed rust buildup from the toilet.

0.6m telescope Maintenance Report – Malhar

- No issues. Improved pointing accuracy to 2.25 arc seconds after the last open house.

Tours and Public Outreach – Robyn

- 4 open houses with a total of 122 visitors; 3 tours with a total of 75 visitors. Volunteers totaled 92.55 hours. No open houses or tours in December.

- November Totals: 153 Adult visitors

40 Child visitors

193 Total visitors

92.5 Volunteer hours

5. Old Business

- **The Universal Observatory**
- **Sage 50 – Discussion** (see new business)
- **Gaming funds application:** Malhar has not had any updates from gaming to date about the application. The gaming grant application portal has been changed. Malhar will check the gaming website for any status updates.

6. New Business

- **Gaming account checks** – re printing new checks: Glen costed out getting two stamps at Staples with the centre's address and a second signature line, one for each account - \$29.50 per stamp with the address and a second signature line. Rebecca looked at getting new checks printed – it is cheaper to purchase two stamps to update the checks.

Motion to purchase two stamps to update checks as required.

Moved: Gil Seconded: Rebecca

- **Burns Lake Outreach** - New member from Burns Lake attended January 9 open house and asked Robyn about networking with other PG centre members in Burns Lake – Robyn checked the member list and there are no members in Burns Lake. Followed up with an email to him that his query would be added to the next business meeting agenda for discussion.

- Discussed offering a form of outreach to the Burns Lake member, and the Burns Lake community. Ideas included broadcasting open houses. Glen raised that we have streaming equipment that we purchased from grant funds that could be used for outreach to Burns Lake. Action: Malhar will test the streaming equipment at the observatory and run a video through a YouTube channel, and outline the details required for streaming open houses.

Sage 50 – Accounting program – software purchase will cost \$73.50 per month.

- Discussion – look at purchasing Sage 50, and installing it on a computer located at the Observatory, that the Treasurer can remote in to the computer and perform the financials. Look at business or non-profit pricing.
- Malhar – many accounting software are now available online. These online servers are secure – this could be an option for Rebecca as well.

Action: Rebecca will reach out to Rob about what he found out about alternative options.

Action: Rebecca will reach out to Sage 50 to get the non-profit rates.

7. Date, Time, and Location of the next Business meeting

- The next business meeting PGC 242 will be held on Wednesday, February 11, 2026 starting at 7:30 pm VIA Teams.
- Please submit all agenda items to Malhar no later than Sunday, February 7, 2026.

8. Adjournment:

Meeting adjourned at 8:58 pm.