

**PRINCE GEORGE ASTRONOMICAL SOCIETY
ROYAL ASTRONOMICAL SOCIETY OF CANADA
PRINCE GEORGE CENTRE**

**7365 Tedford Road
Prince George, BC
V2N 6S2**

**PGC231 Business Meeting Minutes
November 13, 2024**

Date: November 13, 2024

Location: Zoom meeting

Chairperson: Malhar Kendurkar

Recording Secretary: Glen Harris

Executives Present: Malhar, Glen, Gil, Rebecca

Meeting Called to Order at 7:33 pm.

1. Welcome and Introductions

2. Approval of Minutes of PGC230

Motion: To accept the business meeting minutes of October 9, 2024.

Moved: Gil Seconded: Rebecca Carried

3. Reports of Officers

a. President (Malhar)

- Tours on November 23, 30, December 8.

b. Vice President (Gil)

- Our Night Sky episodes are being sent to CFIS radio weekly.

c. Secretary (Glen)

- Processed Canada Post mail as required.

- Submitted the 2024 BC Society Annual Report.

- Issued donation receipts as required.

- Modified the Observatory Activity spreadsheet to break out the number of children from the total visitor amount.

d. Treasurer (Glen)

- CWB account balances as of 2024-10-31

 General Account Balance \$3156.12

 Gaming Account Balance \$723.42

- Submitted the Registered Society 2024 Income Tax return.

- Submitted the 2024-2025 Gaming fund request.

- Submitted the 2024 Gaming Account Summary Report.

Motion to accept the Treasurer's report as presented.

Moved: Gil Seconded: Rebecca Carried

e. National Representative (Rob)

- Looking at changing/creating task forces and committees.
- Task force for Bylaw changes:
 - Potential elimination of grace period for membership renewals
 - National council amendments to align with terms of reference.
 - Update to how we do things today. In person meetings vs virtual are making things change
- Financial:
 - Overall good outlook.
 - 2024 budget was for an \$80,000 deficit. Actuals are looking much better.
 - Currently at a 60K deficit, but there is a lot of income to arrive for the rest of the year.
 - Still not looking at break even, but we should be better than the original budget.

4. Reports of Committees, including any motions from the Committees

Webmaster Report - Glen

- Updated to reflect current Open House information.
- Plugins updated.
- Core updated to Version 6.7
- Backup saved monthly to Prince George Centre Google Documents.

0.6m Telescope Maintenance Report – Glen

- No issues.

Grounds and Building Report – Glen

- Confirmed that Lynard will continue to clear snow from the parking lot and viewing deck this winter.
- Installed a fan timer in the washroom.
- Purchased a 0.5mW (Class 1) hand held laser pointer to replace the pier mounted pointer currently being used on the viewing deck.
- Installed PEX crimp connectors on the in-line water filter.
- The sewage holding tank will need to be pumped out soon. Estimated cost will be ~\$455.

Media Relations Report - Gil

- Our Night Sky episodes being recorded remotely and MP3 files e-mailed to CFIS, for Monday 10:30 am broadcast.

Outreach – Glen

- 1 tour in October - 55 visitors
- 4 Open Houses in October - 96 visitors
- October Volunteer Hours - 81.75

Computer and AV Equipment Report –Rob and Glen

- Installed a rack mounted POE Switch.
- The Wi-Fi AP (Access point) has been installed on the wall. You should now see two new WIFI signals. PGAS Public 2.4 and PGAS Public 5.0. These are for public use. The password for both is galaxy.
- We installed and tested the Camera. It is hanging from the ceiling near the back of the room. I (Rob) will be working on documenting procedures for using the A/V equipment shortly.
- A wireless pair of microphones are in a little case inside the desk drawer. This can be used when we start to broadcast the presentations.

Observing and Small Telescope Report – Glen

- No issues.

Grants and Funding Report - Glen

- Submitted the 2024-2025 Gaming fund request on October 30.

5. Old Business

- Detailed Gaming request funding quotes required by Friday October 25. Submit to Glen.
- 14” scope on southwest pier and protecting with modified used Sea Can project deferred to the 2025-2026 Gaming Fund request period due to the time frame required to provide quotes for the work.
- Collaborate with UNBC and the City of Prince George to establish an Urban Sky Park at Rainbow Park.

6. New Business

- Christmas potluck on December 14 @ 5pm at the Observatory.

- Tour on November 23rd and 30th for PGCOS Volunteers.
- Tour on December 8 for a school group.
- **Motion:** Authorize the spending of ~ \$455 from the PGAS General Account 101008909807 to have Blockbuster pump out the sewage holding tank. Cost would be ~\$550 after Nov 30 due to increased city dumping fees.

Moved: Gil Seconded: Rebecca Carried

- **Motion:** Authorize the spending of ~\$200 from the PGAS General Account 101008909807 for the purchase of Voyager System Integration Software for Observatory Automation.

Moved: Glen Seconded: Rebecca Carried

- **Motion:** Authorize the spending of \$\$662.80 from the PGAS General Account 101008909807 for the purchase of 40 2025 RASC Observers Calendars. This amount will be recovered with calendar sales to members and the public.

Moved: Gil Seconded: Rebecca Carried

- Install/Activate Windows Defender software on all computers before the Kaspersky Total Security program expires on December 20.

7. Date, Time, and Location of the next AGM and Business meeting

- The next business meeting PGC232 will be held on Wednesday January 8, 2025 starting at 7:30 pm.
- Please submit all agenda items to Malhar no later than Sunday, January 5, 2025.

8. Adjournment:

Meeting adjourned at 8:15 pm.