

**PRINCE GEORGE ASTRONOMICAL SOCIETY
ROYAL ASTRONOMICAL SOCIETY OF CANADA
PRINCE GEORGE CENTRE**

**7365 Tedford Road
Prince George, BC
V2N 6S2**

**PGC158 Business Meeting Minutes
October 26, 2016**

Date: October 26, 2016
Location: 7365 Tedford Road

Chairperson: Blair Stunder
Recording Secretary: Glen Harris
Executives Present: Blair, Bob, Glen, Rusty, Gil, Corey, Jim
Members Present: Rod, Maurice, Talaat, Malhar, Deann, Rosemarie, Dave, Susan, Kathy, Jack

Meeting Called to Order at 7:00 p.m.

1. Welcome and Introductions

2. Approval of Minutes of PGC157

Motion: To accept the meeting minutes of PGC157 September 14, 2016

Moved: Glen Seconded: Deann Carried

3. Reports of Officers

a. President (Blair Stunder)

- Parking lot expansion is complete.
- Signage has been relocated.
- I will attend the 'Friends of the Fort' event in Fort St. James on January 26, 2017 and give a presentation on the Antikythera Mechanism.

b. Vice President (Bob Nelson)

- Spectrograph testing is in progress.

c. Secretary/Recorder (Glen Harris)

- 2017 RASC calendars are available for purchase at \$13 each. Contact Glen to arrange payment and pickup.
- Canada Post mail was processed as required.

d. Treasurer (Glen Harris)

Account balances as of 2016/09/30

- Club Account Balance \$839.91
- Gaming Account Balance \$572.11

Motion: To accept the Treasurer's report as presented.

Moved: Glen Seconded: Gil Carried

A detailed financial report is filed with the minutes.

- The GST rebate applications for 2015-10-01 to 2016-03-31 and 2016-04-01 to 2016-09-30 were sent in. We are expecting to receive a total of \$269.27 of which \$141.20 will be deposited into the club account and \$128.07 will be deposited into the gaming account.
- The Gaming Account Summary Report was submitted.
- The Registered Charity Income Tax return was submitted.

4. Reports of Committees, including any motions from the Committees

Webmaster Report – Glen

- The website is up to date with the latest activities.
- WordPress software is current.

Telescope Maintenance Report – Glen

- A new spectrograph focuser has been purchased and installed.
- Spectrograph focuser base requires alignment.
- Auto guiding needs to be verified.

Observing and Small Scopes Maintenance Report - Blair

- Several classroom telescopes are outfitted with new red/green dot finders.

Computers and A/V Equipment Report – Glen

- The primary Viewsonic projector is back in service.

Media Relations Report – Maurice

- Our Night Sky reports heard on CFIS radio Monday mornings at 10:30am continue to be generated.

Building and Grounds Maintenance Report – Glen

- The front parking lot has been expanded to the west and east, provided space for at least 30 angle parked vehicles.
- The observatory sign was relocated to the east of the gate.
- A fence paralleling Tedford road was constructed.
- A drainage ditch to the west of the west parking lot was established and is working well.
- A drainage ditch to the south of the south parking lot was dug as is performing as expected.

Tours and Public Outreach – Glen and Mike

- 90 visitors attended the September Open Houses.
- 183 people stopped at the PG Centre Active Living booth at Pine Centre Mall on the weekend of September 11-12.
- October 18 tour – 10 adults, 1 child, 8 volunteers.
- Presentations booked for November 1st & 18th.

Grants and Funding Report – Bob

- Still looking for grant application items.
- A minor capital grant application for the rear observing deck needs to accompany the gaming application. Estimates and quotes for labour and supplies are required.

5. Old Business

- Blair and Glen attended the first two of four Board Basics Series of workshops individually in October. Topics were the BC Societies Act; Organizational Structure, Governance and engaging volunteers; Two workshops remain - Liability, Risk Management and board member responsibilities; and Funding sources and financial accountability.
- The society bylaw transition package will cost \$40.
- The H.R. MacMillan Space Centre portable planetarium is returning the Prince George in November. Arrangements have been made (thanks Mike) to have a public open house at Immaculate Conception School from 6:30pm until 9:30pm on November 8th. Volunteers needed, contact Glen g_harris@telus.net or Mike mike.matwyuk@telus.net

- Retired lawyer Norm Brooks has offered his assistance pro bono in rewriting the PGAS constitution and bylaws.

- The following items were purchased.

- Two 2” Orion variable polarizing filters
- One 1.25” Orion variable polarizing filter
- 50mm Lundt HA Refractor Telescope
- Power Tank 7AH 12 V
- Skywatcher EQ5 Synscan Go To Mount c/w GPS
- iOptron Ball Head camera mount
- 8” Dove Tail Bar
- ‘V’ series Dove Tail Adapter
- Vixen Universal Mounting Plate
- AC Adapter 12VDC 2.5A

6. New Business

- Blair will attend the ‘Friends of the Fort’ event in Fort St. James on January 26, 2017 and give a presentation on the Antikythera Mechanism.
- There was a short overview of the new Society Act regulations and a protracted discussion of the same.
- Nova classes will begin on January 14, 2017. Details to follow.
- The west parking lot is blocked off due to its soft surface. It will be re-opened once the ground freezes.

7. Date, Time, and Location of the next Business/AGM Meeting

The next meeting, PGC159, will be held on Wednesday, November 9, 2016 at Arctic Manufacturing 3323 Hart Highway starting at 7:30 pm. Please submit all agenda items to Blair no later than Saturday, November 5, 2016.

8. Adjournment

Meeting adjourned at 7:57 pm.