

**PRINCE GEORGE ASTRONOMICAL SOCIETY  
ROYAL ASTRONOMICAL SOCIETY OF CANADA  
PRINCE GEORGE CENTRE**

**7365 Tedford Road  
Prince George, BC  
V2N 6S2**

**PGC156 Business Meeting Minutes  
August 10, 2016**

Date: August 10, 2016  
Location: 3323 Hart Hwy.

Chairperson: Blair Stunder  
Recording Secretary: Glen Harris  
Executives Present: Blair, Glen  
Members Present: Dave

Meeting Called to Order at 7:50 p.m.

**1. Welcome and Introductions**

**2. Approval of Minutes of PGC155**

Motion: To accept the meeting minutes of PGC155 May 11, 2016

Moved: Dave                      Seconded: Blair                      Carried

**3. Reports of Officers**

**a. President (Blair Stunder)**

- RASC documentary was filmed over 3 nights. It will be aired on Bravo and Telus Optic.

**b. Vice President (Bob Nelson)**

**c. Secretary/Recorder (Glen Harris)**

- No response yet from the Gaming Branch regarding our reconsideration request.

**d. Treasurer (Glen Harris)**

Account balances as of 2016/07/31

- Club Account Balance        \$6570.64
- Gaming Account Balance    \$10518.46
- Prepaid Account                \$121.74

Motion: To accept the Treasurer's report as presented.

Moved: Dave                      Seconded: Blair                      Carried

- Detailed financial information is filed with the minutes.

**4. Reports of Committees, including any motions from the Committees**

**Webmaster Report – Glen**

- A bug in the WordPress software is preventing picture files from being uploaded. Waiting for the next release to see if the problem has been dealt with.

### **Telescope Maintenance Report – Glen**

- The spectrograph installation has been completed.
- The 24” telescope was re-balanced.

### **Observing and Small Scopes Maintenance Report - Glen**

- Red dot finders continue to be a problem.

### **Building and Grounds Report – Glen**

- Parking lot expansion has been delayed.
- Observing deck repair has been deferred indefinitely.
- A number of work bees were held in June and July to weed whack.

### **Computers and A/V Equipment Report – Glen**

- Installed ‘Saturn’ computer in the control room for use with the spectrograph.
- Upgraded ‘Saturn’ computer RAM to 4 GB.
- Installed a 5 TB USB drive for iCloud use.
- Rod Herd donated a 20” computer monitor. It was installed in the classroom.

### **5. Old Business**

- The current constitution and bylaws need to be re-written to comply with the new Society Act that goes into effect in November 2016. We will have 24 months from November to become compliant.
- Spring Work Bee to include:
  - Vinyl siding installation on gable ends
  - Re-paint brick grouting
  - Basement clean up and general observatory decluttering
  - Driveway and viewing deck repair
  - Parking lot expansion
- Business case writer required to prepare proposals that can be used in grant applications.
- Installation of hard wired smoke and CO detectors required.
- Installation of an emergency exit sign/light in the dome required.
- Arrange a date for Keith to give a talk on advanced image processing in the fall.
- Remove the dead brush to the west of the driveway.
- Check insurance to see if sleeping over at the observatory after a late viewing session is covered.

### **6. New Business**

- Motion: To purchase 10 EZ Finder Deluxe finder scopes at a cost of \$420 + tax.  
Moved: Blair                      Seconded: Dave                      Carried
- Motion: To purchase two 8-24mm Clickstop Zoom 2” Hyperon eyepieces at a cost of \$720 + tax.  
Moved: Blair                      Seconded: Dave                      Carried

### **7. Upcoming events**

- Pine Centre Active Living Market Saturday Sept 10 from 9:30 am until 6 pm and Sunday Sept 12 from 11:30 am until 5 pm.

**8. Date, Time, and Location of the next Business Meeting**

The next business meeting, PGC157, will be held on Wednesday September 14, 2016 at Arctic Manufacturing 3323 Hart Hwy. Start time is 7:30 pm. Please submit all agenda items to Blair no later than Saturday 10, 2016.

**9. Adjournment**

Meeting adjourned at 8:50 pm.