

**PRINCE GEORGE ASTRONOMICAL SOCIETY
ROYAL ASTRONOMICAL SOCIETY OF CANADA
PRINCE GEORGE CENTRE**

**7365 Tedford Road
Prince George, BC
V2N 6S2**

**PGC143 Business Meeting Minutes
January 14, 2015**

Date: January 14, 2015
Location: 3323 Hart Hwy.

Chairperson: Blair Stunder
Recording Secretary: Glen Harris
Executives Present: Blair, Glen, Gil
Members Present: Jack, Jim

Meeting Called to Order at 7:40 p.m.

1. Welcome and Introductions

Welcome to Jack Macnutt, our newest member.

2. Approval of Minutes of PGC142

Motion: To accept the meeting minutes of PGC142 November 12, 2014
Moved: Gil Seconded: Blair Carried

3. Reports of Officers

a. President (Blair Stunder)

- NOVA starts up on Saturday, January 17, 2015. 4-6 people have expressed interest in attending. Instructors are still needed for some modules.

b. Secretary/Recorder (Glen Harris)

- Canada Post mail was picked up regularly.
- NOVA course binders have been put together and Beginner's Observing Guide books have been obtained on a loan basis from various Centre members.

c. Treasurer (Glen Harris)

Account Balances as of 2014/12/30

- Club Account Balance \$6563.30
- Gaming Account Balance \$195.26

Motion: To accept the Treasurer's report as presented.

Moved: Gil Seconded: Jack Carried

- Detailed financial information is filed with the minutes.
- Charities Tax Return was submitted in November 2014.
- The Gaming Audit is complete. Non-compliant issues were addressed to the satisfaction of the Gaming Audit Review Board.
- A deposit of \$4100 was paid to Normand Fullum Telescope for 24" and secondary mirror refurbishment. The mirrors will be sent off in May.

4. Reports of Committees, including any motions from the Committees

Webmaster Report – Glen

- 2015 Volunteer Schedule and 2015 NOVA course dates are posted.
- Updated WordPress to version 4.1
- Changed the colour of ‘visited links’ text for easier visibility.

Telescope Maintenance Report – Blair

- 24” telescope is working properly

Media Relations Report – Maurice

- Our Night Sky radio segments for January are nearing completion.
- NOVA posters need to be put up in several locations.

Tours and Public Outreach – Mike

- 11 presentations to 234 people resulted in the collection of \$691.95 since September 16, 2014. Assistants were Rose, Deann, John, Jim, Laura, and Rudy.

Grants and Funding Committee - Gil

- Awaiting news from the Gaming Commission regarding our Gaming Fund application.

Building Report – Glen

- The flat roof and dome need to be cleared of snow.
- The observatory lot has been cleared of snow regularly.

Computers and A/V Equipment Report – Glen

- Computer ‘Merope’, used for transmitting NOVA lessons via Skype, has been updated.
- Skype Audio/Visual equipment has been tested.
- All other observatory computer software is up to date.

5. Old Business

- The spectroscopy fiber optic cable has been received and is undergoing testing.

6. New Business

- Ongoing discussion regarding staffing levels for open houses.
- Corporate Tour dates will be published shortly and will be on those Friday nights not reserved for open houses.
- Volunteers are needed for Open House nights. Dates are posted on the [website](#).

7. Date, Time, and Location of the next Business Meeting

The next business meeting, PGC144, will be held on Wednesday February 11, 2015 at Arctic Manufacturing 3323 Hart Highway. Start time is 7:30 pm. Please submit all agenda items to Blair no later than Saturday February 7, 2015.

8. Adjournment

The meeting was adjourned at 9:10 pm.