

**PRINCE GEORGE ASTRONOMICAL SOCIETY  
ROYAL ASTRONOMICAL SOCIETY OF CANADA  
PRINCE GEORGE CENTRE**

**7365 Tedford Road  
Prince George, BC  
V2N 6S2**

**PGC137 Business Meeting Minutes  
April 16, 2014**

Date: April 16, 2014

Location: 3323 Hart Hwy.

Chairperson: Blair Stunder

Recording Secretary: Glen Harris

Executives Present: Blair, Glen, Jim

Meeting Called to Order at 7:40 p.m.

**1. Welcome and Introductions**

**2. Approval of Minutes of PGC136**

Motion: To accept the meeting minutes of PGC136 (March 12, 2014)

Moved: Blair                      Seconded: Jim      Carried

**3. Reports of Officers**

**a. President (Blair Stunder)**

- There's a new first aid kit in the control room waiting to be mounted.

**b. Vice President (Bob Nelson)**

- At his DAO observing run.

**c. Secretary/Recorder (Glen Harris)**

- Canada Post mail was picked up regularly.

- Several Operating Procedures were updated and filed in the appropriate binders.

**d. Treasurer (Glen Harris)**

Account Balances as of 2014/03/31

- Club Account Balance            \$6360.13

- Gaming Account Balance    \$12796.16

Motion: To accept the financial report as presented.

Moved: Jim                      Seconded: Blair            Carried

A detailed financial statement is filed with the minutes.

**4. Reports of Committees, including any motions from the Committees**

**Media Relations Report – Maurice**

- Our Night Sky radio segments for April are done.

- Fort Saint James Star Party poster to be prepared.

### **Webmaster Report – Glen**

- Several updated Operating Procedures were uploaded to the Members Area.

### **Computers and AV Equipment Maintenance Report – Glen**

- A manually operated video switch to control connection to the classroom projector has been installed. It replaces the keyboard operated KVM unit.

### **Tours and Public Outreach – Mike**

- Feb 4 - 3rd PG Beavers Tour. 21 kids & 13 adults in attendance. Rose & Rudy assisted with the presentation & the outside pier mounted telescopes. Jim operated the BIG scope room. \$ 68.00 in Donations.
- Feb 22- Dragon Lake Girl Guides Tour. 15 kids & 7 adults. Deann, Rose, Rudy, Rusty & Jim assisted. \$ 50.00 cheque & \$ 30.00 from adults.
- Mar 4- Malaspina School Grade 2/3 split. 19 kids & 15 adults. \$ 80.00. Deann, Rose, Rudy & Jim assisted.
- Mar 8- Vanderhoof & Blue Mountain Cub groups. 21 kids & 5 adults. \$ 60.00. Deann, Rose & Rudy assisted.
- Mar 12- Ft St James Grade 9. 17 kids & 2 adults. \$ 60.00. Rose, Rudy & Jim assisted.
- Mar 25-Exploration Place. 40 kids & 5 helpers. \$ 90.00. Rose assisted.
- Mar 29-Quesnel Pathfinders. 19 kids & 5 adults. \$ 72.00. Deann, Rose, Rudy & Jim assisted.

### **Building Report - Glen**

- There was a false alarm in Zone 1, the main door and power bar monitoring circuitry. No problems were uncovered.

### **Observing and Small Telescope Maintenance Report – Blair**

- More friction in the RA axis is required for Bob's 10" DOB to work properly.
- The handmade Dob's secondary mirror is loose, affecting collimation.

### **Grounds Maintenance Report – Glen**

- The viewing deck landscaping fabric has been damaged in several locations from snow clearing activities.

### **- Telescope Maintenance Report – Glen**

- No outstanding maintenance issues.
- Dome/scope sync rotation is working well.

### **5. Old Business**

- Signing authority change needs to be addressed.
- Spring Work Bees
  - North ramp railings.
  - Prep ground for sidewalk extension.
  - Viewing deck repair
  - Roof repair
  - Replace ceiling gyproc in the dome stairwell
  - Weed whack
  - General cleanup

- Maurice left a message for Mons Aase asking him to inspect the leaking roof. No response to date.
- 2015 Winter Games. Possible Sidewalk Astronomy event. Time and location TBA.
- Spending proposals to date.
  - Fiber Optic Cable \$1380
  - Spare DC Servo Controller \$560
  - Spare DC Drive Motor \$260
  - Benq Projector \$1980
  - Rekey the observatory \$171.15
- Tentative plans are being made for the Fort Saint James Star Party. August 23<sup>rd</sup> will be the date.
- The 24" mirror needs to be cleaned.

## **6. New Business**

- Policy for issuance and retention of keys to members:
  - 1.) Members have taken the facility orientation.
  - 2.) Members have exhibited and maintained a high level of volunteerism in one or more of the following activities
    - a.) Open House Nights
    - b.) Tours
    - c.) NOVA Instructors/Assistants
    - d.) Work Bees
    - e.) Ongoing facility systems and infrastructure support
- Windup BBQ will be held on Saturday June 7, 2014 at the observatory.
- Greg would like to line up some UNBC lecturers.
- Spending approvals
  - Fiber Optic cable
  - Spare DC Servo Controller
  - Rekey the observatory
- Projector purchase deferred pending roof repair cost.
- Spare DC Drive Motor purchase deferred pending spending proposal and a confirmed cost.
- Purchase a red dot finder for the 6" refractor.
- Purchase '2032' type batteries for the red dot finders.

## **7. Date, Time, and Location of the next Business Meeting**

The next business meeting, PGC138, will be held on Wednesday, May 14, 2014 at Arctic Manufacturing 3323 Hart Highway. Start time is 7:30 pm. Please submit all agenda items to Blair no later than Saturday May 10, 2014.

## **8. Adjournment**

The meeting was adjourned at 8:40 pm.