

**PRINCE GEORGE ASTRONOMICAL SOCIETY
ROYAL ASTRONOMICAL SOCIETY OF CANADA
PRINCE GEORGE CENTRE**

**7365 Tedford Road
Prince George, BC
V2N 6S2**

**PGC134 Business Meeting Minutes
January 8, 2014**

Date: January 8, 2014

Location: 3323 Hart Hwy.

Chairperson: Blair Stunder

Recording Secretary: Glen Harris

Executives Present: Blair, Glen, Bob

Members Present: Mike, Keith

Meeting Called to Order at 7:35 p.m.

1. Welcome and Introductions

2. Approval of Minutes of PGC133

Motion: To accept the meeting minutes of PGC133 (November 13, 2013)

Moved: Bob Seconded: Mike Carried

3. Reports of Officers

a. President (Blair Stunder)

- Working with Tourism BC to highlight the Prince George Centre in their promotions.
- Christmas Potluck was a success with ~20 participants.

b. Vice President (Bob Nelson)

- Grant application discrepancies are being dealt with.
- Optic cable quote of \$1024.30 12m length, 37 50uM fibers.

c. Secretary/Recorder (Glen Harris)

- Sent in Form 10 – Bylaw change.
- Charity tax return was submitted.
- Sent out donation receipts.
- Delivered proof of liability insurance to Service BC for inclusion in the License of Occupation file.
- Awaiting delivery of an updated GST form from the Government. Once received, the GST rebate request will be submitted.

d. Treasurer (Glen Harris)

Bank balances as of 2013/12/28

- Club Account Balance \$6169.36
- Gaming Account Balance \$850.53

- Received a \$400 TELUS donation for Glen's volunteer hours. A donation receipt was issued.
- Several donations were received from members renewing their memberships. Donation receipts were issued.

Motion: To accept the financial report as presented.

Moved: Mike Seconded: Bob Carried

A detailed financial statement is filed with the minutes.

4. Reports of Committees, including any motions from the Committees

Media Relations Report – Maurice

- Our Night Sky segments for January 13, 20, 27 will be completed by the 12th of January.

Grants and Funding Report - Bob

- Grant application discrepancies are being dealt with.

Webmaster Report – Glen

- Tour dates have been posted.
- Volunteer staffing for Open Houses has been posted. Contact me at g_harris@telus.net if you want to be added to the schedule.
- The Nova schedule has been posted.

Computers and AV Equipment Maintenance Report – Glen

- Replaced defective RAM in the Weathercam computer from maintenance stock. Replacement parts have been ordered.

Tours and Public Outreach – Mike

- One tour in October, four in November and one in December were well attended. Unexpected numbers of visitors were handled professionally and efficiently due to the level of expertise of the tour host and volunteers. Well done!!

5. Old Business

- Bob has prepared an Aurora presentation for the PG Naturalist Club. Maurice will contact the PGNC to confirm the date.
- Replace the existing EXIT signs with Glow in the Dark units. Blair will investigate suppliers.
- Move the First Aid Kit from above the stove, check the contents for expired items, and replace as necessary.

6. New Business

- NOVA will run with as few as 3 students. Skype will be available for those unable to attend due to weather.
- Keith will place a NOVA poster at UNBC.
- Keith presented a proposition to sell his exceptional astronomical images as a fund raising activity for the Centre.
- Bob and Glen, along with Dan Grey of Sidereal Technology will troubleshoot the latest problem of uncontrolled Declination problems with the 24" telescope in the near future. Glen has some of the components in hand and will check them out for physical problems in the meantime.
- Keith was asking if anyone will be attending the RASC General Assembly in Victoria on June 25 - 29, 2014. This event coincides with the 100th anniversary of the Victoria Centre.
- Bob will attend to updating signing authority at the RBC branch on Victoria Street.

7. Date, Time, and Location of the next Business Meeting

The next business meeting, PGC135, will be held on Wednesday February 12 at Arctic Manufacturing 3323 Hart Highway. Start time is 7:30 pm. Please submit all agenda items to Blair no later than Saturday February 8, 2014.

8. Adjournment

The meeting was adjourned at 9:10 pm.