

**PRINCE GEORGE ASTRONOMICAL SOCIETY
ROYAL ASTRONOMICAL SOCIETY OF CANADA
PRINCE GEORGE CENTRE
7365 Tedford Road
Prince George, BC
V2N 6S2**

**PGC132 Business Meeting Minutes
October 23, 2013**

Date: October 23, 2013
Location: 7365 Tedford Road

Chairperson: Blair Stunder
Recording Secretary: Glen Harris
Executives Present: Blair, Glen, Bob, Jim Van Doren
Members Present: Rod, Deann, James

Meeting Called to Order at 7:01 p.m.

1. Welcome and Introductions

2. Approval of Minutes of PGC131

Motion: To accept the meeting minutes of PGC131 (September 11, 2013)
Moved: Gil Seconded: Deann Carried

3. Reports of Officers

a. President (Blair Stunder)

- Insurance provider was changed to First Durham Insurance and Financial resulting in a \$261 saving.
- RASC National liability coverage of \$5 million includes public activities taking place at the observatory. Liability does not cover injury to Centre members or trespassers. A Certificate of Insurance is on file.
- Running into delays obtaining federal permission to access Baldy Hughes for observing.

b. Vice President (Bob Nelson)

- Grant application is in progress.

c. Secretary/Recorder (Glen Harris)

- Canada Post mail was picked up regularly.
- Received the Society Annual Report (Form 11) which can now be filed on line resulting in a \$25 saving.
- Received the Registered Charities Return which must be submitted by March 31, 2014.
- Received the First Durham Insurance policy.
- Proof of Insurance will be provided to The Province of BC as required under the Licence of Occupation.

d. Treasurer (Glen Harris)

- Utilities were prepaid to November 2014 from the gaming fund account.

Bank balances as of fiscal year end 2013/09/30

- Club Account Balance \$4567.08

- Gaming Account Balance \$1092.34

Motion: To accept the financial report as presented.

Moved: Deann Seconded: Bob Carried

A detailed financial statement is filed with the minutes.

4. Reports of Committees, including any motions from the Committees

Observing and Small Telescopes Maintenance Report – Blair

- More friction in the Right Ascension axis is required for Bob's 10" DOB to work properly.

- All other viewing telescopes are in operating condition.

Telescope Maintenance Report – Glen

- The wireless hand pad was replaced with the wired hand pad due to a wireless hand pad malfunction. Further testing will be done before the unit is sent back for repair or replacement.

Grants and Funding Report - Bob

-- Grant application is in progress.

Webmaster Report – Glen

- The website is being kept current with advisories on Open House status, tour dates, and upcoming events.

- The volunteer page is being continuously updated.

Building Report – Glen

- The mouse problem has been resolved. Baited traps are still in place. Rodent proof containers were purchased to contain perishable products. Cleanup of rodent droppings needs to be done. A current list of outstanding maintenance items is posted on the web site.

5. Old Business

- The Astronomical Spectroscopy webinar will be held on November 14th at the observatory.

- Bob to prepare and present an Aurora presentation for the PG Naturalist Club.

- Deck resurfacing proposal deferred due to budget restraints.

- Further spectrograph development deferred due to budget restraints.

- North door railing project is ongoing.

- Dome/Scope synchronization project is ongoing.

- The concrete at the west building entrance will be ground down to facilitate the placement of a door threshold that will deter mice from entering the building.

- Replace the existing EXIT signs with Glow in the Dark units.

- Move the First Aid Kit from above the stove, check the contents for expired items, and replace as necessary.

- Motion: Purchase a High Definition Projector from gaming funds. Cost from NewEgg is \$1349 + tax + shipping.

Moved: Blair Seconded: Maurice Carried

- Discretionary spending is suspended until 2014 gaming funds have been received.

6. New Business

Motion: To change the Prince George Astronomical Society bylaws as outlined below

The Current Bylaw

2.4 A person may apply to the directors for membership in the Society and on acceptance by the directors shall be a member.

The Proposed Bylaw

2.4 A person may apply to the directors for membership in the Society and on acceptance by the directors shall be a member of the following type.

a.) Regular - A member who has paid the Society's annual membership fee.

b.) Youth - A member under 21 years of age or, a member 25 years of age or under who is enrolled in a full-time post-secondary education program and has paid the Society's annual membership fee.

c.) Family - A group of at least one Regular member along with other Regular or Youth members who share a common domicile and has paid the Society's annual membership fee.

Moved: Gil Seconded: Bob Carried

- Allow a provision for last minute items to be addressed at a business meeting.

- Motion: Change the bank signing authority to remove Brian Battersby and add Robert Nelson. Blair Stunder, Glen Harris, and Gilbert Self will remain as signatories.

Moved: Gil Seconded: James Carried

- Items totaling \$35,000 to be included in the Gaming Grant include the following items:

New classroom floor

Replace the classroom shingles

High Definition Projector

Fiber Optic Spectroscopy cable

Expand the parking lot

Refigure the 24" mirror

Replace the viewing deck surface

7. Date, Time, and Location of the next Business Meeting

The next business meeting, PGC133, will be held on Wednesday November 16, 2013 at Arctic Manufacturing 3323 Hart Highway. Start time is 7:00 pm. Please submit all agenda items to Blair no later than Saturday November 12, 2013.

8. Adjournment

The meeting was adjourned at 7:54 pm.