

**PRINCE GEORGE ASTRONOMICAL SOCIETY
ROYAL ASTRONOMICAL SOCIETY OF CANADA
PRINCE GEORGE CENTRE
7365 Tedford Road
Prince George, BC
V2N 6S2**

**PGC126 Business Meeting Minutes
January 9, 2013**

Date: January 9, 2013
Location: 3323 Hart Hwy.

Chairperson: Blair Stunder
Recording Secretary: Glen Harris
Executives Present: Blair, Glen, Bob, Jim Van Doren
Members Present: Maurice

Meeting Called to Order at 7:37 p.m.

1. Welcome and Introductions

2. Approval of Minutes of PGC125

Motion: To accept the meeting minutes of PGC125 (November, 2012)
Moved: Maurice Seconded: Bob Carried

3. Reports of Officers

a. President (Blair Stunder)

- Pan-Starr comet may be visible in March and would be a good draw for open houses.

b. Vice President (Bob Nelson)

- Nothing club related to report.

c. Secretary/Recorder (Glen Harris)

- Canada Post mail was distributed as required.
- Submitted the Revised Annual Report (form 7) to the Province of BC
- The Winter/Spring volunteer schedule is slowly filling up. 9 tour dates have been established.
- Ordered 7 Beginner Observer's Guides and NOVA student packages to supplement the 5 on hand.

d. Treasurer (Glen Harris)

Bank balances as of 2013/01/03
Club Account Balance \$5409.61
Gaming Account Balance \$490.94

Motion: To accept the financial report as presented.

Moved: Blair Seconded: Maurice Carried

A detailed financial statement is filed with the minutes.

- Submitted the Charities Income Tax return in November.
- Submitted the Gaming Summary Spending report in November.

- Submitted the HST rebate request for the 2011/2012 fiscal period. A cheque for \$595.21 was received, of which \$468.16 was deposited into the club account, and \$127.05 into the gaming account.

4. Reports of Committees, including any motions from the Committees Observing and Small Telescopes Maintenance Report – Blair

- All telescopes are aligned and working properly.

Website Report - Glen

- Web content is being converted and should be ready in March.
- All website data is current to this date.

Media Relations Report - Maurice

- 'Our Night Sky' is complete for January.
- Submission to CBC Radio One's "In The Club" feature about RASC PG Centre and its benefits is being arranged.

Computers and AV Equipment Maintenance Report - Glen

- Created a new TPoint model for the winter sky.
- Confirmed that the Metaguide program, in conjunction with the MallinCam camera, will guide the 24" telescope during long camera exposures.

Grounds Report – Glen

- The neighbor has been diligent in plowing the driveway and parking lot.

Building Report – Glen

- The roof and dome are being cleared of snow regularly.
- The overhead shutter door east chain needs to be spot welded in several locations to eliminate the clanking sound heard just before the shutter is fully opened.

Grants and Funding Committee Report – Bob

- No word yet on approval of the gaming fund request.

5. Old Business

- Bob was fully reimbursed for spectrograph costs to date.

6. New Business

- Steve in Williams Lake is planning on running a one night astronomy course. Some Prince George members may assist him.
- Jim has built a counterweight for the lower dome shutter. Once installed, this should make opening and closing the shutter much easier.
- Video streaming NOVA to students unable to attend due to weather is being considered. The delivery has not yet been determined.
- Maurice to determine occupancy limit of the building.
- Bob to investigate the possibility of guest speakers through the RASC Speaker Program.
- Blair to help organize a March Messier Marathon.
- Communicating with the International Space Station via Ham radio was discussed.

7. Date, Time, and Location of next Business Meeting

- The next business meeting, PGC127, will be held on Wednesday, February 13, 2013 at Arctic Manufacturing 3323 Hart Highway. Start time is 7:30 pm. Please submit all agenda items to Blair no later than Saturday February 9, 2013.

8. Adjournment

The meeting was adjourned at 9:35 pm.