

**PRINCE GEORGE ASTRONOMICAL SOCIETY
ROYAL ASTRONOMICAL SOCIETY OF CANADA
PRINCE GEORGE CENTRE
7365 Tedford Road
Prince George, BC
V2N 6S2**

**PGC125 Business Meeting Minutes
November 14, 2012**

Date: November 14, 2012

Location: 3323 Hart Hwy.

Chairperson: Blair Stunder

Recording Secretary: Glen Harris

Executives Present: Blair, Glen, Bob

Members Present: Maurice

Meeting Called to Order at 7:35 p.m.

1. Welcome and Introductions

2. Approval of Minutes of PGC124

Motion: To accept the meeting minutes of PGC124 (October 10, 2012) as corrected.

Moved: Glen Seconded: Maurice Carried

3. Reports of Officers

a. President (Blair Stunder)

There have been several well attended open houses the last few weeks but the weather hasn't been very cooperative. Suggest implementing a QR code for easy access to the Centre website.

b. Vice President (Bob Nelson)

Work carries on with the spectrograph. I am in the process of putting together an eclipsing binary star presentation to be shown at the observatory on Saturday, November 24th.

c. Secretary/Recorder (Glen Harris)

- Canada Post mail was distributed as required.
- Submitted the Annual Report (form 11) to the Province of BC
- Form 7 will need to be sent in due to a change in directors.

d. Treasurer (Glen Harris)

Bank balances as of 2012/11/10

Club Account Balance \$4422.99

Gaming Account Balance \$820.50

Detailed financial statement is filed with the minutes

4. Reports of Committees, including any motions from the Committees

Website Report - Glen

- Web content was updated as required in preparation for downloading and conversion by Dana at EclecticQuill. Downloading began last week. A progress report is not available.
- All website data is current to this date.

Tours & Public Outreach Report - Mike

- Tours for Nov 17, 19, 22, 29, and Dec 17 are booked. Another volunteer for tours on Nov 22, 29, and Dec 17 would be appreciated. Recent tours on Oct 22 (67 people + 3 volunteers) and Nov 5 (17 people + 4 volunteers) ran smoothly.

Media Relations Report - Maurice

- 'Our Night Sky' is complete for November.
- 2013 NOVA posters have been printed and are being distributed.
- Submission to CBC Radio One's "In The Club" feature about RASC PG Centre and its benefits to be made.

Computers and AV Equipment Maintenance Report - Glen

- Replaced the defective router/modem power supply with a spare. Replaced 3 defective capacitors in the defective supply, tested, and placed the repaired unit in the spare inventory.

Grounds Report – Glen

- Arranged for a neighbor to plow the driveway and parking lot over the winter.
- Removed snow from the roof, dome, and sidewalk.
- Installed a clothesline between the building, old C8 mount, and a tree. Purchased a couple of tarps to attach to the clothesline. This effectively blocks light from the neighbour's yard and makes viewing from the observation deck much more enjoyable.

Building Report – Glen

- Arranged for Blockbuster to pump out the holding tank.
- Additional research into an inexpensive dome rotation motor soft start solution is required. The first attempt was unsuccessful.

Grants and Funding Committee Report – Bob

- The 2013 Gaming Grant Application is being prepared. Deadline for submission is 2012/11/30.

5. Old Business

- 2013 spending proposal amounts to be included in the 2013 gaming grant application. Included items are:

Dome room/control room flooring, lunar filters, Bob's knobs, north door ramp materials, additional spectrograph parts, 6" Orion Starblaster telescopes, utilities, software upgrades.

6. New Business

- Motion: Remove Gil and Brian from RBC bank signing authority and assign new people.
Moved: Blair Seconded: Not seconded Motion fails
- Motion: Appoint Glen as Secretary/Treasurer
Moved: Blair Seconded: Bob Carried

- Motion: Partially reimburse Bob for spectrograph development. Payment will be made from the gaming account.

Moved: Blair Seconded: Glen Carried

- Discussed the results of the 2012 RASC Membership Survey, and focused on Centre responses.

- The annual Christmas pot luck dinner will be held on Saturday December 1st at the observatory. Doors open at 5:30 pm, dinner is at 6 pm.

7. Date, Time, and Location of next Business Meeting

- The next business meeting, PGC126, will be held on Wednesday, January 9, 2013 at Arctic Manufacturing 3323 Hart Highway. Start time is 7:30 pm. Please submit all agenda items to Blair no later than Saturday January 5, 2013.

8. Adjournment

The meeting was adjourned at 9:35 pm.

