

**PRINCE GEORGE ASTRONOMICAL SOCIETY
ROYAL ASTRONOMICAL SOCIETY OF CANADA
PRINCE GEORGE CENTRE
7365 Tedford Road
Prince George, BC
V2N 6S2**

**PGC124 Business Meeting Minutes
October 10, 2012**

Date: October 10, 2012
Location: 7365 Tedford Road

Chairperson: Blair Stunder
Recording Secretary: Glen Harris
Executives Present: Glen, Blair, Rusty, Bob
Members Present: Maurice, Brian D., Mike

Meeting Called to Order at 7:02 p.m.

1. Welcome and Introductions

2. Approval of Minutes of PGC123

Motion: To accept the meeting minutes of PGC122 (August 8, 2012) as presented.
Moved: Glen Seconded: Maurice Carried

3. Reports of Officers

a. President (Blair Stunder)

There have been several well attended open houses the last few weeks.

b. Vice President (Bob Nelson)

Work carries on with the spectrograph. An optical cable needs to be ordered and will be included in the gaming grant application.

c. Secretary/Recorder (Glen Harris)

- Canada Post mail was distributed as required.
- Updated relevant Operating Procedures to reflect changes and additions to observatory equipment. The files were sent to the webmaster for inclusion on the web site.
- Ordered 42 RASC 2013 calendars, of which two are extra.
- Summarized the 2011-2012 Observatory Activity report. The report coincides with the fiscal year end of 2012/09/30.
- Current membership stands at 67 members and 19 associate members, with 6 memberships and 1 associate membership due to expire.

d. Treasurer

Fiscal year end 2012/09/30 bank balances
Club Account Balance \$4425.33
Gaming Account Balance \$826.25
Detailed financial statement is filed with the 2012 AGM minutes.

4. Reports of Committees, including any motions from the Committees

Website Report - Wayne

- The web site is up to date and will be redesigned in the near future.

Tours & Public Outreach Report - Wayne

- Four tours have been scheduled and staffing is in place.

Computers and AV Equipment Maintenance Report - Glen

- Deleted data from 'User Defined Data' table and disabled the feature in TheSky6 program. TheSky6 works properly now.

Grounds Report – Glen

- Cleared the brush from the ditch, the brush blocking the observatory driveway sign, and replaced the reflective Observatory sign lettering.

Telescope Maintenance Report – Glen

- Tightened the Mallincam nose cap and tidied up its wiring.
- Mike's spouse made some cloth covers for the secondary mirror and finderscopes.

Other Equipment Maintenance Report - Glen

- Constructed pier plates for use with the small Dobsonian and Astroscan telescopes.
- Fabricated a Telrad dew shield for the 10" Dobsonian telescope.

Building Report – Glen

- Illuminated the 'Donations' sign.
- Fabricated a plywood base for the hand dolly.

5. Old Business

- The north ramp needs to be constructed once government standards have been determined. Gravel is on site.

6. New Business

- Gaming grant application items:

12" Orion Dobsonian

Dome/Control room floor linoleum

6" Orion Starblaster scopes

Spectrograph fiber optic cable

2" lunar filters

North door ramp construction materials

Assistance in preparing the proposal can be obtained through Rhonda Dickson of Northern Interior Communities Association located in the Native Friendship Centre building at 214-1600 3rd Avenue.

- A 'soft start' solution for the dome rotation motor is being researched.

- The annual Christmas pot luck dinner will be held on Saturday December 1st at the observatory. Doors open at 5:30 pm, dinner is at 6 pm.

7. Date, Time, and Location of next Board of Directors Meeting

- The next Board of Directors meeting, PGC125, will be held on Wednesday, November 14, 2012 at Arctic Manufacturing 3323 Hart Highway. Start time is 7:30 pm. Please submit all agenda items to Blair no later than Saturday Nov 10, 2012.

8. Adjournment

The meeting was adjourned at 7:50 pm.

