

**PRINCE GEORGE ASTRONOMICAL SOCIETY  
ROYAL ASTRONOMICAL SOCIETY OF CANADA  
PRINCE GEORGE CENTRE  
7365 Tedford Road  
Prince George, BC  
V2N 6S2**

**PGC123 Business Meeting Minutes  
September 12, 2012**

Date: September 12, 2012  
Location: 3323 Hart Highway

Chairperson: Blair Stunder  
Recording Secretary: Glen Harris  
Executives Present: Glen, Gil, Blair, Wayne, Brian D.

Meeting Called to Order at 7:30 p.m.

**1. Welcome and Introductions**

**2. Approval of Minutes of PGC122**

Motion: To accept the meeting minutes of PGC122 (August 8, 2012) as presented.  
Moved: Gil    Seconded: Brian    Carried

**3. Reports of Officers**

**a. President (Blair Stunder)**

Fort St. James Star Party on Aug 18 was well attended, Sinkut Mountain on Sept 15 is cancelled, Keith Egger astrophotography presentation on Sept 29.

**b. Vice President (Bob Nelson)**

Absent.

**c. Secretary/Recorder (Glen Harris)**

- Canada Post mail was distributed as required.
- Updated relevant Operating Procedures to reflect changes and additions to observatory equipment. The files were sent to the webmaster for inclusion on the web site.
- The most commonly used telescope operation and imaging procedures are laminated and are located in the dome

**d. Treasurer**

Club Account Balance \$3550.50

Gaming Account Balance \$1956.11

*Note:* Minutes amended to include the above amounts on 2012/09/25

**4. Reports of Committees, including any motions from the Committees**

**Website Report - Wayne**

- The web site is up to date. There has been no action on revamping the web site.

- Removed 'Our Night Sky Radio Broadcast' from the website as the information is emailed to members.

#### **Tours & Public Outreach Report - Wayne**

- The tour and volunteer schedule is up to date. A link to the Tour Director has been added to the volunteer schedule.

#### **Computers and AV Equipment Maintenance Report - Glen**

- Programmed default settings into the Mallincam manually. The camera will default to deep sky image settings on power up.  
- Problems with TheSky6 and TPoint programs need to be addressed.

#### **Observing and Small Telescopes Maintenance - Blair**

- All telescopes on hand are collimated and in good working order.

#### **Building Report - Glen**

- Determined that the lower slot door binding was due to the east pulley bracket that had rotated under load and was interfering with the door. Also, the lower door sill was binding on the dome. Inserted washers as shims between the pulley bracket and dome to eliminate rotary motion, and ground away the portion of lower door sill that was binding.  
- Applied thread locker to the four set screws in the dome rotation motor friction wheel hub.  
- Installed occupancy limit signage on the dome room door.

#### **5. Old Business**

- Gravel supplied by Rolling Mix and delivered by Niven Contracting is on site for use in the construction of the north door ramp.

#### **6. New Business**

- Spending proposals are required for the gaming application. Someone is needed to prepare and submit the gaming proposal by the November 30 deadline. Assistance in preparing the proposal can be obtained through Rhonda Dickson of Northern Interior Communities Association located in the Native Friendship Centre building at 214-1600 3<sup>rd</sup> Avenue.

- The 2012 AGM date has been set for Wednesday Oct 10, 2012 at the observatory. Start time is 8pm.

- Motion: At the discretion of the open house host, the event will be cancelled if there is an insufficient number of volunteers signed up by the morning of the event. Cancellation notice will be displayed on the website.

Moved: Glen                      Seconded: Blair                      Carried

- Pre-ordering of RASC 2012 calendars is under way. Please email [g\\_harris@telus.net](mailto:g_harris@telus.net) if you want to order a calendar. Bulk ordering will lower the delivered cost.

#### **7. Date, Time, and Location of next Board of Directors Meeting**

- The next Board of Directors meeting, PGC124, will be held on Wednesday, October 10, 2012 7:00 pm at the observatory, 7365 Tedford Road. The AGM will follow at 8pm. Please submit all agenda items to Blair no later than Saturday Oct 6, 2012.

#### **8. Adjournment**

The meeting was adjourned at 8:50 pm.